

## Application Document Checklist

1. ☐ Application form
2. ☐ Curriculum Vitae
3. ☐ Personal Statement
4. ☐ Official proof of all undergraduate and graduate degrees (with notarization)
  - ☐ Official proof of all undergraduate and graduate transcripts
  - ☐ Official proof of all undergraduate and graduate scholarships
5. ☐ Dissertation
6. ☐ Two reference letters
7. ☐ A list of publications within 5 years
8. ☐ Copies of writing samples
9. ☐ Research plan for the next 3 years
  - ☐ Teaching plan for the next 3 years
  - ☐ Course syllabi (including course titles and course design)
10. ☐ Other materials that support the review of application.
11. ☐ Contact information
12. ☐ Completed "Application Document Checklist"

By signing this document, I confirm that I have included all of the checked items in my application.

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Signature

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Date